



# REMODEL TO SINGLE FAMILY DWELLING WORKSHEET

City of Glendale Permit Service Center  
633 E. Broadway Rm. 101 ( Corner of Broadway and Glendale )  
Glendale, CA 91206 (818) 548-3200 and (818) 548-3215 ( Fax )

Plan Check No. **BBP** \_\_\_\_\_

Building Permit No. **BB** \_\_\_\_\_

Please Type or Print Legibly in Ink

Property Address: \_\_\_\_\_

Description of work \_\_\_\_\_

Cost of Construction:  
(includes all fixed equipment, electrical, plumbing, mechanical and labor costs. This may be revised by the building official.) \$ \_\_\_\_\_

Check box if work has already started  ( Note: Double the permit fee will be charged for legalization )

### Applicant Information:

Applicant's / Contact's Name \_\_\_\_\_ / Mailing Address \_\_\_\_\_ / Phone Number \_\_\_\_\_

### Property Owner Information:

Property Owner's Name \_\_\_\_\_ / Mailing Address \_\_\_\_\_ / Phone Number \_\_\_\_\_

### Licensed Design Professional (Architect or Engineer in charge of the project) Information:

Name \_\_\_\_\_ / Mailing Address \_\_\_\_\_ / License No. \_\_\_\_\_ / Phone Number \_\_\_\_\_

### Contractor's Information:

**CALIFORNIA LICENSED CONTRACTOR'S DECLARATION:** I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

Contractor's Name \_\_\_\_\_ / Phone Number \_\_\_\_\_ / License Class and Number \_\_\_\_\_

Mailing Address \_\_\_\_\_ / Contractor's Signature \_\_\_\_\_

### FOR OFFICE USE ONLY

Revised Valuation \$ \_\_\_\_\_

Legal Description: Lot \_\_\_\_\_ Block \_\_\_\_\_ Track \_\_\_\_\_ Zoning \_\_\_\_\_ Fire Zone 4: Y or N

Comments: \_\_\_\_\_

### Fees:

- |   |  |  |   |
|---|--|--|---|
| <u>Type</u>                                   | <u>Plumbing</u>                                      | <u>Mechanical</u>                          | <u>Electrical</u>                           |
| <input type="checkbox"/> Kitchen              | <input type="checkbox"/> Re-pipe                     | <input type="checkbox"/> FAU               | <input type="checkbox"/> New Service        |
| <input type="checkbox"/> Bathroom(s)# _____   | <input type="checkbox"/> Sewer Cap                   | (Roof Mounted NOT PERMITTED)               | <input type="checkbox"/> Landscape Lighting |
| <input type="checkbox"/> Stucco / Re-stucco   | <input type="checkbox"/> Water Heater                | <input type="checkbox"/> Bathroom Vent Fan | <input type="checkbox"/> Branch Circuit(s)  |
| <input type="checkbox"/> Replace Windows      | <input type="checkbox"/> Water Softener              |  | # _____                                     |
| <input type="checkbox"/> Non-Block Fence      | <input type="checkbox"/> Lawn Sprinklers             |  |   |
| <input type="checkbox"/> Re-roof # Sqs. _____ | <input type="checkbox"/> Sewer Facility Fee \$ _____ |  |   |
| Type of Roof _____                            |  |  |   |

<b>OK TO SUBMIT/EXPRESS BY:</b> <small>PRINT</small>	SIGNATURE	DATE	<b>ACCEPTED BY:</b>	DATE	RECEIPT NO.	P.C. FEE Y N	
<input type="checkbox"/> <b>ENGINEERING</b> <small>PRINT</small>	SIGNATURE	DATE	<b>P.W. EASEMENTS</b>		<b>P.L. TO CURB FACE</b>	ENERGY Y N	
<input type="checkbox"/> <b>ZONING</b> <small>PRINT</small>	SIGNATURE	DATE	<input type="checkbox"/> <b>P.S. WATER</b> <small>PRINT</small>	SIGNATURE	DATE	CAL-GREEN Y N	
<input type="checkbox"/> <b>FIRE/INDUSTRIAL WASTE</b> <small>PRINT</small>	SIGNATURE	DATE		<input type="checkbox"/> <b>P.S. ELECTRIC</b> <small>PRINT</small>	SIGNATURE	DATE	STRONG MOTION Y N
<input type="checkbox"/> <b>DESIGN REVIEW</b> <small>PRINT</small>	SIGNATURE	DATE		<input type="checkbox"/> <b>AGENCY</b> <small>PRINT</small>	SIGNATURE	DATE	S.F.C. Y N
<input type="checkbox"/> <b>AGENCY</b> <small>PRINT</small>	SIGNATURE	DATE		<input type="checkbox"/> <b>AGENCY</b> <small>PRINT</small>	SIGNATURE	DATE	ARCHIVE FEE [PAGES]
<b>BLDG. PLAN CHECK</b> <small>PRINT</small>	SIGNATURE	DATE	<b>ACCEPTED BY:</b>	DATE	RECEIPT NO.	SUPP. P.C. FEE Y N	
<b>OK TO ISSUE PERMIT BY:</b> <small>PRINT</small>	SIGNATURE	DATE	<b>ACCEPTED BY:</b>	DATE	RECEIPT NO.	PERMIT FEE Y N	

THE CITY OF GLENDALE RESTRICTS ISSUANCE OF THE BUILDING PERMIT TO THE PROPERTY OWNER OR LICENSED GENERAL CONTRACTOR ONLY. SIGNATURES OF THIS INDIVIDUAL MUST BE VERIFIED BY PERSONAL IDENTIFICATION. ANY PERSON SIGNING THE PERMIT APPLICATION AS AGENT FOR THE OWNER OR CONTRACTOR SHALL HAVE AN ORIGINAL LETTER OF AUTHORIZATION AT THE TIME OF PERMIT ISSUANCE. APPLICATIONS SHALL EXPIRE ONE YEAR AFTER THE DATE OF SUBMITTAL AND THEREAFTER, ANY DOCUMENTS SUBMITTED TO THE DEPARTMENT SHALL BE RETURNED TO THE APPLICANT OR DESTROYED BY THE BUILDING OFFICIAL. UPON WRITTEN REQUEST FROM THE APPLICANT, THE BUILDING OFFICIAL MAY EXTEND THE PERIOD OF PERMIT APPLICATION.

