

**CITY OF GLENDALE CALIFORNIA
COMMISSION ON THE STATUS OF WOMEN**

MINUTES OF THE NOVEMBER 13, 2006 MEETING

1. ROLL CALL

Chair Kerlin called the meeting to order at 6:34 p.m.

PRESENT: Bozoyan, Devine, Kerlin, Koontz, Nahabedian, Walker, Tribunyan, Yim

ABSENT:

STAFF: Aguilar, Cordova, Varpetian (Haddad absent)

Ms. Aguilar read into the report that the Agenda for the November 13, 2006 meeting was posted on the Bulletin Board outside of City Hall on or before November 10, 2006.

2. INTRODUCTIONS & PRESENTATIONS

A. Soroptimist International of Glendale: Introduction of the Making A Difference for Women Award

3. ORAL COMMENT

A. Ms. Camille Levee of Glendale Healthy Kids gave a brief presentation on the program that formed 12 years ago. Their mission is to provide, mental, dental and medical assistance to low income, under insured kids. Glendale Healthy Kids has different educational health programs overseen by 200 community and private businesses that give their financial help.

4. CONSENT ITEMS

A. Approval of the minutes of Regular Commission Meeting held on October 9, 2006.

Amend Item 3 – Oral Comment change spelling of Armen Ter-Tatevosian and location of Nutcracker Show is at the Pasadena Civic Auditorium, not Pasadena theatre.

Motion to approve the minutes as amended.

Motion – Koontz

Second – Devine

5-0-1 (Nahabedian)

5. BUSINESS AGENDA

A. Action Items

1. CSW Master Calendar of Events

There were no changes to the Master Calendar

2. Consideration and Discussion of CSW Committee Structure Formation

Commissioner Nahabedian informed the Commission of the proposed structure formation. Each Commissioner can be a “lead person” and a “co-lead” on another committee. Staff, volunteers and other Commissioners will be available to lead person. The “lead person” assignment would be October to October.

Motion to approve the Program, Policy and Planning Committee (P3) recommendations numbered 1-6 excluding the work plan.

Motion – Bozoyan Second - Koontz

6-0-0

Commissioner's volunteered as follows:

Devine lead on Jewels of Glendale, Bozoyan volunteer

Koontz lead on Salon Series

Walker lead on Gathering of Sisters, Yim volunteer

Nahabedian lead on Hands Project Development

Devine lead on Commission Mixer, Tribunyan volunteer

Kerlin lead on Domestic Violence & Sexual Assault month

Kerlin & Nahabedian co-lead on Legislation

Walker lead on Public Relations, Bozoyan volunteer

Policy and Planning would be Kerlin, Nahabedian

Motion that leads are dispersed as listed above and that the Program, Policy and Planning (P3) Committee have a Chair, Vice-Chair and include Commissioner Nahabedian.

Motion – Nahabedian Second - Koontz

6-0-0

Motion that CSW adopt a work plan whereas a strategic plan will be written every three years and a comprehensive report written every five years.

Motion – Nahabedian Second - Bozoyan

6-0-0

Motion to disband the Communication Committee.

Motion – Devine Second - Walker

6-0-0

3. Establishment of and Appointment of Members to Jewels of Glendale 2007 Planning Committee

The Jewels of Glendale is the major fundraising event of the Commission. The event will be on March 8, 2007. March is Women's History Month and March 8th is International Women's Day.

Motion to establish the committee and task leads below.

Motion – Devine Second – Walker

6-0-0

Sponsorship and Publicity - Walker

Beverages, including spirits - Koontz

Swag/Giveaways - Devine, Tribunyan volunteer

Décor- Bozoyan, Nahabedian, Yim

Silent Auction – Kerlin

Opportunity Drawing – Kerlin

Food & Restaurants– Nahabedian

4. Consideration of Appropriation of Funds for GUSD Yellow Ribbon Week/Hands Project Sponsorship

Ms. Aguilar read into the record the staff report and options for the record.

Motion that \$3500 donation be given to Glendale Unified School District for the Yellow Ribbon Week/Hands Project Sponsorship.

Motion – Devine

Second - Nahabedian

6-0-0

5. Consideration of December 2006 Regular CSW Meeting Cancellation

Motion to cancel the December 11, 2006 Commission meeting.

Motion – Devine

Second – Walker

6-0-0

B. Reports—Information Only

1. Update on Week Without Violence Activities

The Commission collaborated with the YWCA to present and publicize various events during the annual Week without Violence, October 15-21, 2006. Mayor Dave Weaver presented a proclamation on October 10, 2006. The Week without Violence week started with a candlelight vigil, other events include various workshops and seminars, a screening. YWCA reports that the week's visibility continues to grow and they anticipate stronger attendance at the upcoming year's event.

2. Update on CSW Website

Ms. Aguilar read the report for the record.

Commissioner's suggestions are

- to add a flash [graphic] on home page that site has been started, including a link
- a press release be sent out announcing the launch of the CSW website,
- Commissioners will also inform their contacts and community liaisons of the launch.
- the structure shall be included in the website
- a calendar of events added (calendar should be interactive)
- a list of all past commissioners
- News and events, links to actual URL of newspapers, to acknowledge of media partnerships that we have
- Past events should be listed,
- specific cross link to current events or future that are being undertaken, important to identify past, present and future.

3. Program Budget Report

The Program Budget has been now reduced by \$3,500 due to the donation to the Glendale Unified School District for Yellow Ribbon Week/Hands Project.

6. COMMISSIONER/STAFF COMMENTS

Commissioners wished the public a happy and safe Holiday season.

Devine attended the GPD jail open house and thanked Tim Feeley for his work towards Domestic Violence.

Chair Kerlin thanked Vice-Chair Bozoyan for all of her hard work on the Commission but she has family obligations.

Vice Chair Bozoyan thanked the Commissioners and dedicated staff for all of their hard work.

7. ADJOURNMENT

Motion to adjourn at 8:22 p.m.

Motion – Nahabedian

6-0-0

Second – Walker